



MLA Citation Guidelines and Examples

- ? Alphabetize the list using the last name of the author. If no author is given, list the title of the work and alphabetize by the first word of the title.
- ? Authors' names are inverted (last name first); if a source has more than one author, invert only the first author's last name.
- ? The first line of each entry in your list should be aligned with the left margin. Subsequent lines should be indented one-half inch (one tab strike).
- ? All citations should be double spaced.
- ? Underline (if handwriting) or *italicize* (when typing) the titles of books, encyclopedias, magazines, films, etc...
- ? Pay careful attention to punctuation and PROOFREAD! PROOFREAD! PROOFREAD!
- ? Some web sites to help you with your citations:
 - ✍ ✍ <http://www.noodletools.com> Get the username and password from the CMS library in order to use this online citation builder. The site will ask you for all the information needed for your citations, and then format them for you!
 - ✍ ✍ http://owl.english.purdue.edu/handouts/research/r_mla.html This information from Purdue University's Online Writing Lab should provide the answers to questions you have regarding types of sources that are not listed on this handout.

EXAMPLE CITATIONS:

Book with one author:

Last name of author, First name. *Title of Book*. City of Publication: Name of Publisher, Date of Publication.

Squirrel, Rocket J. *My Life With Bullwinkle*. Frostbite Falls: Acme Book Publisher, 1980.

Book with more than one author:

Last name, First name (of first author alphabetically), and First name Last name (of next author alphabetically). *Title of Book*. City of Publication: Name of Publisher, Date of Publication.

Badenov, Boris, Dudley Dooright, and Natasha Fatale. *Our Lives With Moose and Squirrel*. Carmel: Cartoon Press, 1975.

Book with no author, but with editor or compiler:

Last name, First name, role (Ed. = editor, Comp. = compiler). *Title of Book*. City of Publication: Name of Publisher, Date of Publication.

Dooright, Dudley, Comp. *Rangers' Encounters With Moose and Squirrel in the Canadian Rockies*. Frostbite Falls: Acme Book Publisher, 1999.

Encyclopedia (print)

Last name of author, First name. "Title of Entry." *Title of Encyclopedia*, edition.

Authorella, Arlene. "Bullwinkle." *World Book Encyclopedia*. 2002 ed.

Encyclopedia (online):

Last name of author, First name. "Title of Entry." Date of publication. *Title of Encyclopedia*. Date of access. <electronic address>.

Badenov, Boris. "Animated Villains." Mar. 1990. *Onlineopedia*. 13 Dec. 2002. <<http://onlineopedia.us.gov>>.

Encyclopedia (from subscription database):

Last name of author, First name. "Title of Entry." *Title of Encyclopedia*. Year of publication. Name of Subscription Service. Library providing access. Date of access. <Electronic address of subscription service>.

Moose, Bullwinkle J. "Flying Squirrels." *Britannica Intermediate Encyclopedia*. 2001. Bigchalk eLibrary. Carmel Middle School Lib. 17 Mar. 2003 <<http://elibrary.bigchalk.com>>.

Periodicals (print)

Last name of author, First name. "Title of Article." *Title of Periodical*. Date of Publication: Page numbers.

Boris, Badenov. "Moose and Squirrel Symbiosis." *Journal of Animated Mammals*. 15 Aug. 1970: 15-18.

Periodicals (from subscription database):

Last name of author, First name. "Title of Article." *Title of Periodical*. Date of Publication: Page numbers. Name of Subscription Service. Date of access. <electronic address of subscription service>.

Squirrel, Rocket J. "Cold War Villains: Natasha and Boris." *The San Jose Chronicle* 12 Oct. 2000: C1+. Bigchalk eLibrary. 15 Feb. 2002. <<http://elibrary.bigchalk.com>>.

Web Site:

Last name of author, First name. "Title of Article." Date of publication. Name of Organization. Date of access <electronic address>.

Moose, Bullwinkle. *Nothing Up My Sleeve!*. 14 Feb. 1960. International Cartoon Institute. 12 Oct. 2002 <<http://www.carmelmiddle.org/fracturedfairytale.htm>>.

Interview

Last name of person interviewed, First name. Type of interview (personal, telephone, etc...). Date of interview.

Fatale, Natasha. Personal interview. 20 Feb. 2003.

Film, Video Cassette, or DVD:

Title of Film or Video. Dir. Name of Director. Format (Vdieocassette, DVD, etc...). Distributor, Year of Release.

The Impact of Bullwinkle J. Moose. Dir. Joe Director. Videocassette. Numero Uno Distributor, 2001.